



COMMONWEALTH of VIRGINIA

Department of Health

Office of Licensure and Certification

M. Norman Oliver, MD, MA
State Health Commissioner

TTY 7-1-1 OR
1-800-828-1120

9960 Mayland Drive, Suite 401
Henrico, Virginia 23233-1485
Fax (804) 527-4502

August 30, 2018

Ms. Sharon K. Honaker
Planning Analyst
Carilion Clinic
213 McClanahan Street, Suite 400
Roanoke, Virginia 24014

RE: COPN Request No. VA-8403
Carilion Medical Center d/b/a Carilion Roanoke Memorial Hospital
Planning District 5
Add one PET/CT scanner

Dear Ms. Honaker:

This letter is to acknowledge the August 30, 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office, the Division of Certificate of Public Need (DCOPN), in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at § 32.1-102.3.B of the Code of Virginia can be found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section230/>

DIRECTOR
(804) 367-2102

ACUTE CARE
(804) 367-2104

COPN
(804) 367-2126

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<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

When filing the application, please submit two signed copies to my attention at the following address:

Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive – Suite 401
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to COPN@VDH.Virginia.Gov, by certified mail or a delivery service, return receipt requested, or by hand, with signed receipt to be provided.

The DCOPN will conduct a preliminary review of the signed application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000. The next review cycle that is available for this project category is scheduled as follows:

BATCH GROUP D/G

Deadline for Submission of Application	October 1, 2018
Deadline for Submission of Any Additional Information Required to Complete Application	November 5, 2018
First Day of Review Cycle	November 12, 2018
Deadline for Completion of DCOPN Review	January 21, 2019
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	March 11, 2019

Should you have any questions or need further clarification about this review process, please feel free to contact me at (804) 367-2137 or by email at Piero.Mannino@VDH.Virginia.Gov.

Sincerely,



Piero Mannino, Supervisor
Division of Certificate of Public Need



August 30, 2018

Erik Bodin, Director
Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive, Suite 401
Henrico, VA 23233-1463

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Dear Mr. Bodin:

Carilion Medical Center (CMC) d/b/a Carilion Roanoke Memorial Hospital, intends to submit a Certificate of Public Need Application for inclusion in the Diagnostic Imaging Facilities and Services review cycle that begins November 10, 2018.

CMC has a facility-specific need for one additional PET/CT scanner. The proposed project would add one PET/CT scanner on the CMC campus within the main hospital diagnostic suite at 1906 Belleview Ave SE, Roanoke, VA in Planning District 5, Health Planning Region 3.

Please send all correspondence regarding this application to me. I welcome any comments or questions you have about this project.

Sincerely,

A handwritten signature in black ink that reads "Sharon K. Honaker".

Sharon K. Honaker, M.B.A.
Planning Analyst
Planning and Community Development
Carilion Clinic
213 McClanahan St., Ste. 400
Roanoke, VA 24014
540-266-6591
skhonaker@carilionclinic.org



Hendrick, Sandra <sandra.hendrick@vdh.virginia.gov>

Letter of Intent, PET/CT at CMC

1 message

Honaker, Sharon K. <SKHonaker@carilionclinic.org>

Thu, Aug 30, 2018 at 9:19 AM

To: "erik.bodin@vdh.virginia.gov" <erik.bodin@vdh.virginia.gov>

Cc: "Sandra.Hendrick@vdh.virginia.gov" <Sandra.Hendrick@vdh.virginia.gov>, "Steffen, Sierra C." <scsteffen@carilionclinic.org>

Erik,

Please see attached letter of intent for adding one PET/CT unit at Carilion Medical Center (CMC). A hard copy will follow.

Thank you.

Sharon K. Honaker, M.B.A.
Planning Analyst
Planning and Community Development
Carilion Clinic
213 McClanahan St., Ste. 400
Roanoke, VA 24014
540-266-6591 (76591)
skhonaker@carilionclinic.org
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